



EDINBURG CISD

PURCHASING DEPARTMENT

411 N. 8th Ave., Edinburg, TX 78541
(956) 289-2311, (956) 38-7687

MIGUEL "MIKE" FARIAS, President
DOMINGA "MINGA" VELA, Vice President
LETICIA "LETTY" GARCIA, Secretary
LUIS ALAMIA, Member
CARMEN GONZÁLEZ, Member
OSCAR SALINAS, Member
XAVIER SALINAS, Member
Dr. Mario H. Salinas, Superintendent

Request for PROPOSALS

NO: 21-124

This Proposal includes the following forms:

- Intent to Bid
- Vendor Check List
- Standard Terms & Conditions
- Felony Conviction Notification
- Conflict of Interest Questionnaire
- Certification of Interested Parties Example
- Deviation Form
- Authorization for W-9/Direct Deposit
- Depository Specifications
- Attachment A
- Attachment B
- Group Summary Analysis

TITLE: BANK DEPOSITORY SERVICES

CLOSING TIME/DATE:

Closing Time: 3:00 P.M.
Closing Date: July 21, 2021

BUYER:

Claudina Longoria, Senior Buyer
Phone: 956-289-2311, Ext.2135
Fax: 956-383-7687
Email: d.longoria@ecisd.us

DELIVER BIDS TO:

Edinburg CISD
Office of the Purchasing Director
411 North 8th Ave, 2nd Floor
Edinburg, TX 78541

 6/25/21
Purchasing Director Date

DATE WEBBED: June 25, 2021

*Do not deliver Bids/CSPs/RFPs/RFQs to other ECISD locations. All Bids/CSPs/RFPs/RFQs must be delivered to the delivery address above on or before the Bids/CSPs/RFP/RFQs closing time/date. Purchasing will not be responsible for late submittals as per Board Policy CH (LOCAL).

Vendor Certification

The undersigned, by his/her signature, represents the he/she is authorized to bind the bidder to fully comply with the terms and conditions on this bid, including all forms and attachments included herein, for the amount(s) shown on the accompanying bid form(s), if accepted within sixty (60) calendar days after bid opening. **Note: Bidder is strongly encouraged to read the entire Solicitation prior to submitting. Failure to provide the above information in its entirety may be grounds for disqualification of response.**

Firm Name: _____

Telephone 1-800-_____

Address: _____

Or: _____

City: _____

Fax: _____

State: _____ Zip: _____

Web Address: _____

Email: _____

(Signature of Person Authorized to Sign Bid)

Date: _____

Printed Name: _____

Title: _____

(Please print or type name above)

I can deliver in _____ days. Early Payment Discount _____% if Paid in _____ Days, Net 30

INTENT TO BID

Fax, this page only, if solicitation was not faxed or e-mailed directly to your company. All other solicitation documents must be enclosed in a sealed envelope and mailed to the Purchasing Department.

This page is required if solicitation was downloaded without receiving an invitation by the District. Please complete and fax to 956-383-7687 immediately in order to be added to the vendor list and receive addendums or updates regarding this solicitation. It is the intent of the Purchasing Department to ensure that all interested vendors receive addendums or updates, but it will be the vendor's responsibility to check the Purchasing site periodically. If there are addendums posted on the site and your company has not been notified by fax or e-mail, it will be the vendor's responsibility to download from Purchasing site and make sure to include with their packet.

The Edinburg CISD Purchasing solicitations and addendums are available on line at www.ecisd.us.

NAME: _____

TITLE: _____

ORGANIZATION: _____

STREET ADDRESS: _____

STREET ADDRESS 2: _____

CITY: _____

STATE: _____

ZIP CODE: _____

WORK PHONE: _____

FAX: _____

E-MAIL: _____

WEB SITE: _____

VENDOR CHECK LIST

- | | | |
|---|------------------------------|-----------------------------|
| 1. Signed Standard Terms & Conditions | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Signed Felony Conviction Notification | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Signed Conflict of Interest Questionnaire | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Signed Deviation Form | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Read and understood Special Terms & Conditions | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Filled out Bid Form | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Completed & submitted W9/Authorization for Direct Deposit Form | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. Signed Certification of Interested Parties (Form 1295) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. Completed & signed Vendor Check List | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

I have read all the specifications and general bid requirements and do hereby certify that all items submitted meet all specifications, conditions, and instructions of said solicitation, and will follow District policy DBD (Local). The signature below confirms that our company will enter into a binding contract with Edinburg CISD for item(s) awarded to our company.

Company Name

Print/Type Signature Name

Authorized Signature

Date

Official Title

STANDARD TERMS & CONDITIONS

(REVISED SEPTEMBER 2018)

PLEASE READ THE FOLLOWING CAREFULLY, AND RETURN THE SIGNATURE PAGE WITH YOUR BID OR PROPOSAL.

The following terms and conditions are requirements that are binding upon the vendor awarded the bid and they communicate the Edinburg School District's expectations in regard to the bidder's performance in connection with the district's purchase.

1. **Seller of Package Goods:** Seller will package goods in accordance with good commercial practice. Each shipping container shall be clearly and permanently packed as follows:
 - a. Seller's name and address:
 - b. Consignee's name, address and purchase order or purchase release number and the supply agreement number if applicable;
 - c. Container number and total number of containers, e.g. box 1 of 4 boxes; and the number of the container bearing the packing slip.
 - d. Seller shall bear cost of packaging unless otherwise provided.
 - e. Goods shall be suitably packed to secure lowest transportation costs and to conform to requirements of common carriers and any applicable specifications.
 - f. Buyer's count or weight shall be final and conclusive on shipments not accompanied by packing lists.
2. **Shipment under Reservation Prohibited:** Seller is not authorized to ship the goods under reservation and no tender of a bill of lading will operate as a tender of goods.
3. **Title and Risk of Loss:** The title and risk of loss of the goods shall not pass to Buyer until Buyer actually receives and takes possession of the goods at the point or points of delivery.
4. **Delivery Terms and Transportation Charges:** F.O.B. Destination Freight Prepaid unless terms are specified otherwise in bid:
5. **No Placement of Defective Tender:** Every tender or delivery of goods must fully comply with all provisions of this contract as to time of delivery, quality and the like. If a tender is made which does not fully conform, this shall constitute a breach and Seller shall not have the right to substitute a conforming tender provided, where the time for performance has not yet expired, the Seller may reasonably notify Buyer of his intention to cure and may then make a conforming tender within the contract time but not afterward.
6. **Place of Delivery:** The place of delivery shall be that set forth on the purchase order. Any change thereto shall be effected by modification as provided for in Clause 20, "Modifications," hereof. The terms of this agreement are "no arrival, no sale."
7. **Invoices:** Seller shall submit separate invoices, in duplicate, on each purchase order after each delivery. Invoices shall indicate the purchase order number, shall be itemized and transportation charges, if any, shall be listed separately. A copy of the bill of lading, and the freight weight bill when applicable, should be attached to the invoice. Mail to:

**Edinburg Consolidated Independent School District
Attn.: Accounts Payable Department
Drawer 990
Edinburg, Texas 78540-0990**
8. **Payments:** The payment shall not be due until the above instruments are submitted after delivery. Suppliers should keep the Accounts Payable Department advised of any changes in your remittance addresses.
9. **Taxes:** Do not include Federal Excise, State or City Sales Tax. School District shall furnish tax exemption certificate, if required.
10. **Gratuities:** The Buyer may, by written notice to the Seller, cancel this contract without liability to Seller if it is determined by Buyer that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by the Seller, or any agent, or representative of the Seller, to any officer or employee of the School District with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending or the making or any determinations with respect to the performing of such a contract. In the event this contract is canceled by Buyer pursuant to this provision, Buyer shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Seller in providing such gratuities.
11. **Special Tools and Test Equipment:** If the price stated on the face hereof includes the cost of any special tooling or special test equipment fabricated or required by Seller for the purpose of filling this order, such special tooling equipment and any process sheets related thereto shall become the property of the Buyer and to the extent feasible shall be identified by the Seller as such.
12. **Warranty Price:** The price to be paid by the Buyer shall be that contained in Seller's bid which Seller warrants to be no higher than Seller's current prices on orders by others for products of the kind and specification covered by this agreement for similar quantities under similar or like conditions and methods of purchase. In the event Seller breaches this warranty, the prices of the items shall be reduced to the Seller's current prices on orders by others, or in the alternative, Buyer may cancel this contract without liability to Seller for breach or Seller's actual expense. The Seller warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the Seller for the purpose of securing business. For breach or violation of this warranty, the Buyer shall have the right in addition to any other right or rights to cancel this contract without liability and to deduct from the contract price, or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

13. **Warranty Products:** Seller warrants that the goods furnished will conform to the specifications, drawings and descriptions listed in the bid invitation and to the sample(s) furnished by Seller, if any. In the event of a conflict between the specifications, drawings and descriptions, the specifications shall govern. Seller shall not limit or exclude any implied warranties and any attempt to do so shall render this contract voidable at the option of the Buyer.
14. **Safety Warranty:** Seller warrants that the product sold to Buyer shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act (OSHA) of 1970. In the event the product does not conform to OSHA standards, Buyer may return the product for correction or replacement at the Seller's expense. In the event Seller fails to make the appropriate correction within 15 working days, correction made by Buyer will be at Seller's expense.
15. **No Warranty by Buyer against Infringements:** As part of this contract for sale, Seller agrees to ascertain whether goods manufactured in accordance with the specifications attached to this agreement will give rise to the rightful claim of any third person by way of infringement or the like. Buyer makes no warranty that the production of goods according to the specification will not give rise to such a claim, and in no event shall Buyer be liable to Seller for indemnification in the event that Seller is sued on the grounds of infringement or the like. If Seller is of the opinion that an infringement or the like will result, the Seller will notify Buyer to this effect in writing within two weeks after the signing of this agreement. If Buyer does not receive notice and is subsequently held liable for the infringement or the like, Seller will hold Buyer harmless. If Seller in good faith ascertains that production of the goods in accordance with the specifications will result in infringement or the like, this contract shall be null and void except that Buyer will pay Seller the reasonable cost of his search as to infringements.
16. **Right of Inspection:** Buyer shall have the right to inspect the goods at delivery before accepting them.
17. **Cancellation:** Buyer shall have the right to cancel for default all or any part of the undelivered portion of this order if Seller breaches any of the terms hereof including warranties of Seller or if the Seller becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies, which Buyer may have in law or equity.
18. **Termination:** The performance of work under this order may be terminated in whole or in part by the Buyer in accordance with this provision. Termination of work there under shall be effected by the delivery to the Seller of a "Notice of Termination" specifying the extent to which performance of work under the order is terminated and the date upon which such termination becomes effective. Such right of termination is in addition to and not in lieu of rights of Buyer set forth in Clause 15, herein.
19. **Force Majeure:** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; land sinkage; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.
20. **Assignment Delegation:** No right or interest in this contract shall be assigned or delegation of any obligation made by Seller without the written permission of the Buyer. Any attempted assignment or delegation by Seller shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.
21. **Waiver:** No claim or right arising out of a breach of this contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved.
22. **Modifications:** This contract can be modified or rescinded only by a writing signed by both parties to the contract or their duly authorized agents.
23. **Interpretation Parole Evidence:** This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of their agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is to control.
24. **Applicable Law:** This agreement shall be governed by the Uniform Commercial Code. Wherever the term "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas effective and in force on the date of this agreement.
25. **Advertising:** Seller shall not advertise or publish, without Buyer's prior consent, the fact that Buyer has entered into this contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state or local government.

26. **Right to Assurance:** Whenever one party to this contract in good faith has reason to question the other party's intent to perform he/she may demand that the other party give written assurance of his/hers business intent to perform. In the event that a demand is made and no assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of the contract.
27. **Venue:** Both parties agree that venue for any litigation arising from this contract shall lie in Hidalgo County, Texas.
28. **Prohibition Against Personal Interest in Contracts:** Any board member which has any substantial interest, either direct or indirect, in any business entity seeking to contract with the district, shall, before any vote or decision on any matter involving the business entity, file an affidavit stating the nature and extent of interest and shall abstain from any participation in the matter. This is not required if the vote or decision will not have any special effect on the entity other than its effect on the public. However, if a majority of the governing body are also required to file, and do file similar affidavits, then the member is not required to abstain from further participation. Vernon's Texas Codes Annotated, Local Government Code. Chapter 171.
29. **Penalties for Non-Performance:** If, at any time, the contractor fails to fulfill or abide by the terms, conditions, or specifications of the contract, the Edinburg Consolidated Independent School District reserves the right to:
- Purchase on the open market and charge the contractor the difference between contract and actual purchase price, or
 - Deduct such charges from existing invoice totals due at the time, or
 - Cancel the contract within thirty (30) days written notification of intent
30. **Right to Investigate:**
- Capacity
 - Financial Information
 - Business Records (Federally Funded Contracts)
31. **Bidder Qualification:** Bidders not on the District's bid list, may be required to prove their qualifications concerning the following criteria:
- Financial capabilities
 - Bonding status
 - Contractual history (references)
 - Ability to fulfill and abide by the terms and specifications
 - Quality and stability of product and sources
32. **District Bid Forms:** Bid proposal not submitted on District's bid forms will be rejected. Faxed or e-mail submittals will not be accepted. These forms of submittals will be destroyed or deleted and the vendor will be notified immediately.
33. **Addendums:** In the event that it becomes necessary to clarify or revise this solicitation, such clarification or revision will be by an addendum. Any addendum will be posted on the District's Purchasing Website. It will be the vendor's responsibility to check the site for any and all addendums. Any addendums to this solicitation shall become part of this solicitation. It is also at the Districts discretion to fax or email addendums as deemed necessary.
34. **Delinquent School Taxes:** The Edinburg CISD shall not do business with any individual or company that is delinquent in the payment of their school taxes. In accordance with law, the District shall not enter into a contract or other transaction with a person indebted to the District, nor shall the District award a contract to or enter into a transaction with an apparent low Contractor or successful proposer indebted to the District.
- _____ I am not a delinquent taxpayer to the Edinburg CISD.
- _____ I am a delinquent taxpayer to Edinburg ISD (your bid may be disqualified if your debt is not cleared prior to award.)
35. **"OR EQUAL" Products:** Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer, the term "or equal", if not inserted, shall be implied. The specified article or material shall be understood as indicating the type, function, minimum standard of design, efficiency, and quality desired and shall not be construed as to exclude other manufactured products of comparable quality, design and efficiency. The District reserves the right to waive any or all technicalities, and shall be the sole judge in determining equality, technicalities and formalities. Bidders offering substitute items must indicate manufacturer's name and model number.
36. **Deviation(s) –** Any deviation(s) to the specification(s) shall be listed on a separate sheet(s) of paper and attached to the bid response form identifying the section number, component(s) with deviation(s) and a clearly defined explanation for the deviation(s). It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated within. Because of the variations in manufacturer's construction, the bidder must compare their product bid with the required listed minimum specifications and identify any deviations. Failure to properly identify deviations may render the bidder's proposal non-responsive and not capable of consideration for award. Bidders should note that a descriptive brochure of the model bid may not be sufficient or acceptable as proper identification of deviations from the written specifications.
37. **Right to award:** The District reserves the right to award the bid in its entirety, partially, or reject it. The District reserves the right to buy any and/or all supplies from any vendor.
38. **Right to increase or decrease quantities:** The District reserves the right to increase or decrease the number of articles called for in any item of the specifications or to eliminate items entirely. Bidder's proposal will be adjusted in accordance with the unit price quoted therein.
39. **Renewal Option for Term Contracts:** There will be a renewal option to extend this term contracts, if applicable, for an additional one (1) year period if all parties agree to the renewal in writing and all bid prices, discounts, terms and conditions remain the same. In no instance shall this extension be considered automatic.

40. **Warranty & Guarantees:** Except as otherwise specified, the bidder warrants and guarantees all work against defects in materials, equipment or workmanship for one (1) year from the date of final acceptance. Upon receipt of written notice from the District of the discovery of any defects, the bidder shall remedy the defects and replace any property damaged there from occurring within the warranty and guarantee period.
41. **Evaluation Factors:** The bid award shall be based on the following evaluation factors:
- the purchase price;
 - the reputation of the vendor and of the vendor's goods or services;
 - the quality of the vendor's goods or services;
 - the extent to which the goods or services meet the district's needs;
 - the vendor's past relationship with the district;
 - the total long-term cost to the district to acquire the vendor's goods or services
42. **Non-Collusive Bidding Certification:** By submission of this bid or proposal, the bidder certifies that:
- This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor;
 - This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other bidder, competitor or potential competitor;
 - No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
 - The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the bidder as well as to the person signing in its behalf.
43. **EEOC Non-Discrimination Statement:** It is the policy of Edinburg CISD not to discriminate on the basis of sex, age, handicap, religion, race, color, or national origin in its educational programs.
44. **Conflict of Interest Disclosure:** Pursuant to Chapter 176, Texas Local Government Code, vendors doing or seeking to do business with Edinburg CISD must submit a Conflict of Interest disclosure form if they have a business relationship as defined by Section 176.001 (1-a) with a local government entity and meet the disclosure requirements of Section 176.006(a). A person commits an offense (Class C misdemeanor) if they knowingly violate Section 176.006, Local Government Code.
45. **Certificate of Interested Parties:** All Bids, CSPs, RFPs, RFQs prior to award or award of Contract by the School Board will require that the Texas Ethics Commission (TEC) Form 1295 Electronic (on line) Vendor filing procedure be completed by Vendor. All Vendors being recommended to the Board of Trustees for award or renewal of award on Agenda must register and obtain a TEC Certification for the specific award. This certification Form 1295 must be electronically submitted, printed and notarized. Notarized form must be submitted as a required form for this solicitation. There is no charge for this TEC online process.
- Texas Ethics Commission (TEC) Form 1295 must be completed (by firm – on line "New Form 1295 Certificate of Interested Parties Electronic Filing Application" site at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm). The TEC website includes Question/Answers and Video instructions.
46. **Declaration of Business Location – Texas Education Code 44.031 (b)(8).** By signing below, Contractor certified the Contractor's or the Contractor's ultimate parent company or majority owner:
- ____ A. Has its principal place of business in the State of Texas; OR ____ B. Employs at least 500 persons in the State of Texas
- ____ C. Principal Place of business is not in the State of Texas: _____ (City,State)
47. **Owner(s) Name of Business:** By signing below, Contractor certified the owner(s) name of the business submitting bid is/are: (Please print name(s) below. If not applicable, please indicate N/A.)
- _____
- _____
- _____
- _____
- _____
- _____
48. **Texas Historically Underutilized Business (HUB) - Texas Education Code 44.031(b)(6) or Small and Minority Firms, Women's Business Enterprises and Labor Surplus Area Firm:** Contractor certified the Bidder's company is HUB certified with the State of Texas.
- ____ I am an Active certified HUB vendor. HUB expiration date: _____
- ____ Small and Minority Firms, Women's Business Enterprises and Labor Surplus Area Firms
- ____ I am neither.
49. **Criminal History Record Information Review of Certain Contract Employees:** By signing below, the Contractor agrees to comply with Section 22.0834. Criminal History Record Information Review of Certain Contract Employees, Texas Education Code if awarded a contract through this solicitation. The undersigned Contractor, if awarded a contract, shall obtain criminal history record information through the _____

criminal history clearinghouse as provided by Section 411.0845, Government Code relating to an employee or applicant who has or will have continuing duties related to the contracted services; and the employee or applicant has or will have direct contact with students. The contractor agrees to certify of the receipt of criminal history record information before or immediately after employing or securing the services of the employee or applicant that has or will have continuing duties related to the contracted services if the employee or applicant has or will have direct contact with students. The Contractor further agrees that if awarded a contract, shall assume all expenses associated with the criminal background check and shall immediately remove any employee or agent who was convicted of a felony, or misdemeanor involving moral turpitude, as defined by Texas law, from District property or the location where students are present.

_____ None of my employees and any of the subcontractors has or will have continuing duties related to the contracted services; and has or will have direct contact with students. I further certify that my company has taken precautions or imposed conditions to ensure that my employees and any subcontractor will not have continuing duties related to the contracted services; and will not have direct contact with students throughout the term of the Contract.

OR

_____ Some or all of my employees and/or my subcontractors will have continuing duties related to the contracted services; and will have direct contact with students. I further certify that:

1. I have obtained all required criminal history record information regarding all of my employees and/or my subcontractors. None of my employees and/or my subcontractors has any conviction or other criminal history information if at the time of the offense, the victim was under 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedures; or (c) an equivalent offense under federal law or the laws of another state. IF AVAILABLE, ATTACH A COPY OF YOUR FAST PASS RECEIPT.
2. If you received information that any of my employees and/or subcontractors subsequently has a reported criminal history, I will immediately remove the covered employee from contract duties and notify the District in writing immediately.
3. I will provide the District with the names and any other requested information regarding any of my employees and/or subcontractors so the District may obtain criminal history record information if awarded a contract.
4. If the District objects to the assignment of any of my employees and/or subcontractors, I agree to discontinue using the individual to provide services to the District.

50. **Contract Provisions for contracts under Federal Awards:** By submission of this bid, Contractor agrees to comply with the following provisions.

- 50.1 Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulation Council (Councils) as authorized by 41 U.S.C.1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- 50.2 All contracts in excess of \$10,000 must address termination for cause and for convenience including the manner by which it will be effected and the basis for settlement.
- 50.3 Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
- 50.4 Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$12,000 must include a provision for compliance with the Davis-Bacon Act (40 U.S.C 3141-3144, and 3146-3148 as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Finance and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145) as supplemented by Department of Labor regulations (20 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub-recipient must be prohibited from including, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The entity must repair all suspected or reported violation to the Federal awarding agency.
- 50.5 Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is

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compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no

laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- 50.6 Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
- 50.7 Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and sub grants of amounts in excess of \$150,000 must contain a provision that requires the award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 50.8 Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 50.9 Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the award.
- 50.10 A an entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
51. Debarment and Suspension (Executive Orders 12549 and 12689): By signing below Contractor certified that neither it nor its principals are currently listed on the government-wide exclusions in SAM as debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Contractor further agrees to immediately notify the District if he/she is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.
52. Vendor must comply with H.B. No. 89 Chapter 2270. Prohibition on Contracts with Companies Boycotting Israel.

I, the undersigned authorize agent for the company named below, certify that the information concerning Section 1-52 listed above has been reviewed by me and the information furnished is true to the best of my knowledge. I further certify that I agree to comply with Sections 1-52 listed above.

Print/Type Signature Name

Official Title

Authorized Signature

Date

FELONY CONVICTION NOTIFICATION

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

This Notice Is Not Required of a Publicly-Held Corporation

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Vendor's Name

Authorized Company Official's Name (Printed)

A. My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable.

Signature of Company Official

B. My firm is not owned nor operated by anyone who has been convicted of a felony:

Signature of Company Official

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Names of Felon(s)

Details of Conviction(s)

Signature of Company Official

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ****For vendor or other person doing business with local governmental entity**This questionnaire reflects changes made to the law by the H.B. 1491 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person doing business with local governmental entity.

2

☐

Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006 (a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3

Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attached additional pages to this form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐

Yes

☐

No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income,

☐

Yes

☐

No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐

Yes

☐

No

D. Describe each employment or business relationship with the local government officer named in this section

4

Signature of person doing business with the governmental entity_____
Date

CERTIFICATION OF INTERESTED PARTIES – FORM 1295

Definitions and Instructions for Completing Form 1295

Edinburg Consolidated Independent School District is required to comply with House Bill 1295, which amended the Texas Government Code by adding Section 2252.908, Disclosure of Interested Parties. Section 2252.908 prohibits Edinburg CISD from entering into a contract resulting from a Bid, CSP, RFP, RFQ, Inter-local Cooperative Quote with a business entity unless the business entity submits a Disclosure of Interested Parties – Form 1295 to Edinburg CISD at the time the business entity submits the signed contract. The Texas Ethics Commission has adopted rules requiring the business entity to file Form 1295 electronically with the Texas Ethics Commission.

As a “business entity,” vendors must electronically complete, print, manually fill out Unsworn Declaration portion and sign. Once form is completed, submit with your proposals or contracts even if no interested parties exist.

Proposers must file Certificate of Interested Parties – Form 1295 with the Texas Ethics Commission using the following online application: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

- Proposers must use the filing application on the Texas Ethics Commission's website (see link above) to enter the required information on Form 1295.
- Proposers must print a copy of the completed form, which will include a certification of filing containing a unique certification number.
- The Form 1295 must be printed and then signed by an authorized agent of the business entity.
- The completed Form 1295 with the certification of filing must be filed with Edinburg Consolidated Independent School District by including a copy of the completed form with the proposal response.
- Edinburg CISD must acknowledge the receipt of the filed Form 1295 by notifying the Texas Ethics Commission of the receipt of the filed Form 1295 no later than the 30th day after the date the contract binds all parties to the contract.
- After Edinburg CISD acknowledges the Form 1295, the Texas Ethics Commission will post the completed Form 1295 to its website within seven (7) business days after receiving notice from Edinburg CISD.

Instructions to Vendors:

1. Read these instructions,
2. Go to the Ethics Commission Website https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm,
3. Register and complete Form 1295 online - include the bid/proposal # and the contract/(Bid,CSP,RFQ,RFP name,
4. Print a copy of the submitted Form 1295 and sign - it will have a certification # in the top right corner,
5. Include a copy of the completed, signed Form 1295 with the proposal response.

Definitions:

- **Interested Party:** a person who:
 - 1) has controlling interest in a business entity with whom Edinburg CISD contracts; or
 - 2) actively participates in facilitating a contract or negotiating the terms of a contract, including a broker, intermediary, adviser, or attorney for the business entity.
- **Controlling Interest** means:
 - 1) an ownership interest or participating interest in a business entity by virtue of units, percentage, shares, stock, or otherwise that exceeds 10 percent;
 - 2) membership on the board of directors or other governing body of a business entity of which the board or other governing body is composed of not more than 10 members; or
 - 3) service as an officer of a business entity that has four or fewer officers, or service as one of the four officers most highly compensated by a business entity that has more than four officers.
- **Intermediary:** a person who actively participates in the facilitation of the contract or negotiating the contract, including a broker, advisor, attorney, or representative of or agent for the business entity who:
 - 1) receives compensation from the business entity for the person's participation;
 - 2) communicates directly with the governmental entity or state agency on behalf of the business entity regarding the contract; and
 - 3) is not an employee of the business entity.
- **Business Entity:** includes an entity through which business is conducted with a governmental entity or state agency, regardless of whether the entity is a for-profit or nonprofit entity.

Resources:

Form 1295 Frequently Asked Questions:

- https://www.ethics.state.tx.us/whatsnew/FAQ_Form1295.html

Instructional Video – First Time Business User:

- <https://www.ethics.state.tx.us/filinginfo/videos/Form1295/FirstLogin-Business/Form1295Login-Business.html>

Instructional Video – How to Create a Certificate:

- <https://www.ethics.state.tx.us/filinginfo/videos/Form1295/CreateCertificate/CreateCertificate.html>

A person or business entity entering into a contract and/or agreement with ECISD is required by the new Government Code Statute 2252.908, to complete Form 1295 "Certificate of Interested Parties". This form must be submitted online at http://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm. Once the online submission has been processed and a claim number has been issued, the form must be printed with the claim number, Unsworn Declaration must be manually filled out and signed. Submit form along with this solicitation documents. IF Form 1295 is not submitted along with this solicitation documents, your response may be considered "non-responsive" and may be disqualified.

CERTIFICATE OF INTERESTED PARTIES			FORM 1295	
			1 of 1	
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.			OFFICE USE ONLY	
1 Name of business entity filing form, and the city, state and country of the business entity's place of business.			CERTIFICATION OF FILING	
Vendor Name			Certificate Number:	
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.			Date Filed:	
Edinburg CISD			Date Acknowledged:	
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract. Use District's Proposal # & Proposal Title located on cover page of solicitation				
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
5 Check only if there is NO Interested Party. <input type="checkbox"/>				
6 UNSWORN DECLARATION My name is _____, and my date of birth is _____. My address is _____ (street) _____ (city) _____ (state) _____ (zip code) _____ (country). I declare under penalty of perjury that the foregoing is true and correct. Executed in _____ County, State of _____, on the _____ day of _____, 20_____. <div style="text-align: right;"> _____ Signature of authorized agent of contracting business entity (Declarant) </div>				

Edinburg Consolidated Independent School District Substitute W-9 & Direct Deposit Authorization Form

Complete form if: 1. You are a U.S. entity (including a resident alien) 2. You are a vendor that provides goods or services to ECISD; AND 3. You will receive payment from the Edinburg Consolidated ISD	New Request <input type="checkbox"/>	Update – Select from the following: Tax ID <input type="checkbox"/> Legal Name <input type="checkbox"/> Vendor Order Address <input type="checkbox"/> Direct Deposit <input type="checkbox"/> Contact Information <input type="checkbox"/> Vendor Payment Address <input type="checkbox"/>
Individual/Company/Entity Legal Name (Must match TIN below): _____		DBA Name (IF Applicable): _____
Taxpayer Identification Number (TIN) _____ - _____		OR
Federal Tax ID Number (FID) _____ - _____		SSN – Individual/Sole Proprietor _____ - _____
Vendor Contact Information:		
Name: _____	Title: _____	Phone: _____ Fax: _____
Vendor Type – Select only one of the following boxes:		
<input type="checkbox"/> Individual/Sole Proprietorship <input type="checkbox"/> C-Corporation <input type="checkbox"/> S-Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/Estate <input type="checkbox"/> Other: Explain _____		
<input type="checkbox"/> Limited Liability Company (LLC). Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) _____		
<input type="checkbox"/> Exempt payee code (if any) _____ <input type="checkbox"/> Exemption from FATCA reporting code (if any) _____		
Order Address:		Payment Remittance Address:
Street/PO Box: _____ Second Line: _____ City: _____ State: _____ Zip Code: _____		<input type="checkbox"/> Check if Order Address is same as Payment Address Street/PO Box: _____ Second Line: _____ City: _____ State: _____ Zip Code: _____
Banking Information:		
In an effort to process your payment faster, we request that you complete the ACH enrollment section below. All fields must be completed for direct deposit setup. Attach a voided check or letter from your financial institution.		
Account Type: Checking <input type="checkbox"/> Savings <input type="checkbox"/>	Email for Direct Deposit Notification: _____	
Bank Name: _____	ABA Routing Number: _____	
Bank Address: _____	Account Number: _____	
City: _____ State: _____ Zip Code: _____	Phone: _____	Fax: _____
W-9 Certification		
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), AND 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Services (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, AND 3. I am a U.S. citizen or other U.S. person.		
Certification Instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions, to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.		
Signature: _____ Date: _____		Direct Deposit Authorization and Agreement I authorize Edinburg Consolidated Independent School District (ECISD) to initiate direct deposit of funds to the account and financial institution indicated above, and to recover funds deposited in error in necessary, in compliance with Texas and U.S. Law, and the Automatic Clearing House (ACH) rules. I understand that: 1. It is my responsibility to provide accurate and current banking information. Notification of direct deposits will be by e-mail; and it is my responsibility to provide a valid e-mail address. 2. It is my responsibility to verify payment has been credited to my account, and that ECISD assumes no liability for overdrafts for any reasons. 3. This authorization will remain in effect until: (a) a written request is received from a vendor officer to change or terminate direct deposit agreement; (b) notification is sent by my bank that the account is no longer valid.
Print Name/Title: _____		Signature: _____ Date: _____
Print Name/Title: _____		Print Name/Title: _____
Send completed form to: ECISD requestor or: Mail to: Edinburg Consolidated Independent School District, ATTN: Accounts Payable, PO Box 990, Edinburg, TX 78540 OR; E-mail: ECISDInvoice@ecisd.us , OR; Fax: 956-383-4354. Any Questions on this form, call 956-289-2300 ext. 2074		
Finance Office Use Only: Updated Record on:		Updated by: _____ Bank Code: _____ Vendor #: _____

DEPOSITORY SPECIFICATIONS

Edinburg Consolidated Independent School District is soliciting proposals to serve as Depository for the purpose of assisting with the banking functions for funds of the District.

INTRODUCTION

Pursuant to existing provisions of Chapter 45, Subchapter G, School District Depositories, Texas Education Code, it is the intention of the Board of Trustees of the District to select a Depository through soliciting proposals for a Depository Services contract for a term of two years beginning September 1, 2021 and ending August 31, 2023 or until such time as a successor Depository is selected and qualified agrees to a depository agreement based on either fees or compensating balances.

The District and the Depository may agree to extend this contract for two additional two-year terms in accordance with Section 45.205 of the Education Code. This Section required that the contract and any extension of this contract coincide with the District's fiscal year. In the event the District changes its fiscal year, the term of the contract may be shortened or extended no more than one year by mutual agreement to coincide, provided that this contract is to remain in effect until its successor is selected and been qualified. If the parties cannot agree, the District may at its option change the term of this contract.

The resulting contract and any extension(s) shall become binding upon the District and the Depository only upon acceptance by the Texas Education Agency.

The legal provisions providing for the naming of the Depository of the District are set forth in Subchapter G, School District Depositories, Section 45.201 through 45.209, of the Texas Education Code. Investments by the District will be governed by the Government Code, Chapter 2256, Public Funds Investment, Securities pledged as collateral to secure District deposits will be governed by the Government Code, Chapter 2257, Collateral for Public Funds.

DEPOSITORY QUESTIONS

There will not be a pre-proposal conference. Questions regarding this proposal request, or the services requested, will be accepted at the pre-proposal conference. Responses to all material questions from the pre-proposal conference will be webbed in the ECISD Purchasing Dept. Website.

PROPOSAL SUBMISSION

To be eligible for consideration under this request, three (3) complete paper copies of each proposal shall be submitted by 3:00 p.m. CST on July 21, 2021 to the address below. Proposals received after that time by the District will not be accepted. Late submissions to the District address will be returned unopened.

The proposal must be submitted in a sealed envelope or packet marked "Depository Services". An accompanying transmittal letter must be signed by an individual authorized to bind the institution, state that the proposal is valid for 180 days from the submission date and give full contact information regarding the proposal.

The proposals must be delivered by mail, express mail, or in person to:

Office of the Director of Purchasing
ATTN: Amaro Tijerina
411 N. 8th Avenue
Edinburg, TX 78541
956-289-2311
a.tijerina@ecisd.us

All questions in the attached uniform proposal blank should be answered and provided to the District as the Depository's proposal.

The Depository is to attach a Cashier's Check in the sum of \$5,000.00 payable to the District. If any portion of this contract is awarded to the Depository the check will be returned to the Depository. If the Depository fails to execute the contract in a reasonable time, the check shall be cashed by District as liquidated damages. If the proposal is not accepted, the check will be returned to the Depository immediately after contract award.

This proposal is being provided electronically by the District also. The fee schedule, Attachment A, is in Excel format. The submitted proposal must be made in paper form and a copy in its electronic form.

EVALUATION PROCESS

Selection Criteria

(NOTE: According to TEC 45.206(d), the District must state the selection criteria and select the proposal based on the ranking in relation to the stated selection criteria.)

The following criteria will be used by the District for evaluation and award of the contract.

- 25% - Cost of Services (charges for keeping District accounts, records, reports and furnishing checks)
- 20% - Automated and additional services offered (purchasing card, payroll card, lease rate, other)
- 20% - Ability of the proposer to provide the necessary services and perform the duties as Depository.
Experience in providing Depository services to similar accounts (strength of project team)
- 10% - Collateralization policy and type of third-party institution holding collateral
- 5% - Fraud prevention/notification policy
- 20% - Interest rates offered on time deposits
- 100% - TOTAL**

The District reserves the right to reject any and/or all proposals and to accept the proposal the District considers most advantageous. If any portion or provision of this proposal and/or contract between Depository and District entered into is invalid, the remainder at the option of the District shall remain in full force and effect and not be affected. Acceptance of a proposal will be based on the total package of services offered by the banking institution.

LEGISLATIVE CHANGE

Changes in the law that may be enacted by the State Legislature, in session, could alter the scope of requirements as stated in this document. The proposal should conform to all statutes in effect at the time of proposal opening.

ADDITIONAL INFORMATION

The District will make every effort to adhere to the following tentative schedule.

6/23/21 Release of Request for Proposals
6/29/21 Deadline to any questions concerning the RFP or Services requested.
6/30/21 Responses given to any questions provided to all known interested depositories
7/21/21 Deadline for proposal submission
8/10/21 District Board award of Contract
9/1/21 Contract commencement

OTHER

1. The successful proposer will notify the District in writing within ten (10) days of any changes in Federal or State regulations or laws that would thereafter affect the depository agreement.
2. The bank's records relating to the District's accounts shall be open to review by either the District, its independent auditors and the Texas Education Agency.
3. A Texas Education Agency depository contract will be forwarded to the successful proposer.
4. The District reserves the right to pay for Depository services by targeted balances or by fees.
5. The District reserves the right to exclude direct payroll deposit services from the depository contract if the Depository does not offer direct payroll deposit services.

DISTRICT RIGHTS

The District reserves the right to:

- wave any defect, irregularity or informality in the proposal or proposal procedures;
- reject any and all proposals;
- accept any proposal or portion thereof most advantageous to District;
- Request additional information or require a meeting with Depository representatives for clarification;
- cancel, revise, and/or reissue this request for proposal for any portions thereof;
- negotiate any conditions
- Retain all other provisions even if any provision of the proposal is deemed invalid;
- modify deadlines; and
- select any proposal deemed to be in the best interest as determined by the District.

PROPOSAL FORM

All questions in this form should be answered and provided to the District as the Depository's proposal.

The District reserves the right to reject any and/or all proposals and if any portion or provision of this proposal and/or any contract between Depository and District entered into is invalid, the remainder at the option of the District shall remain in full force and effect and not be affected.

BANK COMPENSATION

Does the District have the option to pay for Depository services by targeted balances or by fees? Please describe any differences in related costs to the District with either option. If the District chooses one option for the life of the contract, is there a difference in service fees?

TARGET BALANCE COMPENSATION BASIS

The District may choose to pay for Depository services on a compensating balance basis, maintaining a targeted amount of its funds in the Depository. The District will maintain balances in the checking accounts to compensate the Depository in full or in part for services provided. Earnings credit for these balances shall be reflected on the monthly account analysis provided to the District.

RFP 21-124, BANK DEPOSITORY SERVICES

Any excess collected balance may be invested daily by the Bank as directed by the District, in a District approved overnight investment, an interest-bearing account, or an SEC registered money market mutual fund. The overnight investment and any index upon which the rate will be based should be listed below.

The rate history at the Depository for the months beginning MM/YY and ending MM/YY was

ECR Rate: _____ %
Interest Bearing Accounts: _____ %
Money Market Accounts: _____ %
Sweep Accounts: _____ %

(Alternatively, the District may have the Depository complete the information by month according to Attachment A, Bank Historical Information)

If any of these rates is based on an index rate (such as the T-Bill auction rate) stipulate the index calculation basis.

FEE BASIS COMPENSATION

The District may choose to pay for Depository services on a straight fee basis in which no targeted balance will be maintained by the District. Fees will be assessed and paid in accordance with the Depository's processed fees as listed on Attachment A.

DISTRICT INVESTMENTS

The District reserves the right to purchase, sell and invest its funds and funds under its control, including bond funds, as authorized by the Government Code, Chapter 2256, Public Funds Investment Act, and in compliance with the District's Investment Policy, a copy of which is attached as Attachment C (or alternatively, provide the link to the investment policy on the District web site).

The District may choose to invest in time deposits at the Depository. The Depository will pay interest funds of the District placed in time deposits with maturities chosen by the District. The interest rate spread on such deposits should be indicated as above, below or equal to the "asked" yield on the comparable maturity T-Bill of the proposed time deposit being purchased as reported in an independent, financial source.

Single Maturity Time Deposits of more than \$100,000:

MATURITY	Basis point spread over (+)/under(-) T-Bill "asked" yield (District-specified rate)
7 – 29 Days	_____
30 – 59 Days	_____
60 – 89 Days	_____
90 – 179 Days	_____
180 – 364 Days	_____
365 Days or more	_____

COLLATERALIZATION

The Depository must provide either corporate surety bonds or pledged securities as per Texas Education Code 45.201. Please specify which method the Depository will use for collateralization of District funds.

COLLATERAL CONDITIONS

The Depository shall provide collateral equal to 102% of all District time and demand deposits plus accrued interest minus applicable FDIC coverage. Collateral will be pledged to the District and held in an independent safekeeping institution by a custodian or permitted institution as specified by the Public Funds Collateral Act (Texas Government Code, Chapter 2257). (Alternatively, the District may specify any limitations maintaining the collateral and the required margin at all times and will provide original safekeeping notice and a monthly report of the collateral to include the security description, par amount, cusip, and market value, at a minimum.

The Depository and District shall execute a collateral agreement in accordance with FIRREA. A sample Collateral Agreement should be attached as Attachment D.

The District estimates its maximum anticipated collateral requirement to be approximately \$42,000,000.00 (forty-two million)

(If voluntary collateral pooling is legislated during the period of this contract, the District may consider and agree to its use under this contract with mutual agreement of the Depository.)

ELIGIBLE COLLATERAL

The District will accept only approved securities as specified by Texas Education Code 45.201 as pledged collateral.

(Alternatively, the District may require specific collateral in accordance with its Investment Policy. A reference to the District's Investment Policy would be included in that case. In that case, the following paragraph would be used instead:

The District will accept only the following as pledge collateral in accordance with its Investment Policy attached as Attachment C:

(The District list items here)

BANKING SERVICES FEE

Based on the Depository services required by the District, the Depository shall complete the proposed fee schedule, Attachment A.

DEPOSITORY INFORMATION

Please answer the following questions concerning the Depository.

1. State full name and address of the Depository and any parent holding company. List all branch locations within the District's boundary.

2. Provide the UPBR reference or annual audited financial statement for the most current fiscal year. This may be in printed form, but an electronic link to the web site(s) is preferable. Members of Depository holding companies must include corporate annual financial statements and the individual Depository's call report for the most recent operating quarter.

3. State the Depository's rating and provide all rating documents from the previous four (4) full fiscal quarters period prior to from and all independent and public Depository rating or regulatory agency or, if not available, the rating on the Depository's senior and subordinate debt. Any change in this rating during the period of the contract must be communicated to the District in a reasonable period of time.

4. Contact Information

To insure smooth contract implementation and continuation of services, a specific account executive and a back-up must be assigned to the District account to coordinate services and expedite the solution of any problem encountered.

- a. Designate a Depository officer as a primary contact with the District.

Name_____

Title_____

Telephone #_____

Fax #_____

E-Mail_____

- b. Designate a Depository representative as a backup contact with the District.

Name_____

Title_____

Telephone #_____

Fax #_____

E-Mail_____

- c. In the event the primary and backup contacts aren't available, what is the District's procedure for an emergency contact? After hours?

- d. Describe in detail how the Depository handles problem resolution, customer service, day-to-day contact, and ongoing maintenance for governmental clients. Please be specific about exactly whom the District will be calling and working with for the above described situations.

5. List references from at least three of the Depository's current, comparable governmental clients. Include the length of time under contractor, a client contacts, title, and telephone number.

6. Based on the services required by the District, please provide a proposed timeline for implementation of the contract including the timeline activities and direct responsibilities of the District and the Depository during implementation.

7. Provide a copy of all agreements (including those not directly reference in this RFP) which will be required to be executed under the contract.

8. The Depository awarded contract will be required to review the then-current District Investment Policy and certify in writing that the review in accordance with the Public Funds Investment Act certifying that the Depository has sufficient controls in place to avoid transactions not authorized by the Policy. (Specify one: The District has attached its investment policy to this RFP notice of the District has provided a link to the investment policy on the District's web site.

9. A pre-award interview may be conducted on site at the Depository prior to contract award. Please provide the District with a contact name for arranging the pre-award interview.

BANKING SERVICES

1. Consolidated Account Structure with Sweep Mechanism

The District is interested in earning at then-current interest rates available at all times. The District wants the option to use an automated, daily sweep to a money market mutual fund or depository alternative account (if competitive) to reach our full investment goal. *[District option: We will not accept a repurchase agreement or offshore investments as sweep investment vehicles.]*

The District's current account structure is listed as Attachment B. District's Current Account Structure. We do not guarantee that we will maintain the balances or structure at these same levels.

The Depository shall clearly describe their most cost-effective account structure (interest bearing accounts, zero balance accounts [ZBAs], or sweep, etc.).

- Fully describe the proposed account structure. Would a sweep be from a master account with ZBAs or directly swept from the individual accounts? Is interest distributed at the account level?
- State the average interest rate on the recommended alternative structure for the past 12 months.
- If an SEC-registered money market fund is used for the sweep proposal, provide the full name and a copy of the prospectus. It must strive to maintain a \$1 NAV.
- Interest earned on interest bearing accounts must **not** be charged as an expense on the account analysis. Confirm acceptance of this condition.

The District may be required or may desire to open additional accounts, close accounts, or change account types during the contract period. If this occurs, the new accounts and services must be charged at the same contracted amount or, if unanticipated, at not more than published rates.

2. Automated Cash Management Information

The District is interested in automated balance and detail information and online retention. Minimum automated services must include the following *[specify District's requirements.]*:

- prior-day summary and detail balance reporting on all accounts
- intraday detail and summary balances (on local main and payroll accounts)
- initiation and monitoring of stop payments
- positive pay exception transactions
- initiation and monitoring of internal and wire transfers
- image access
- controlled disbursement presentment totals
 - Fully describe your online service. **List** the system capabilities (for example, balance reporting, wires, positive pay, stop payment, etc.).

- b. What is your backup process to report balances and transactions in case the system is not available?

- c. When is daily balance information available?

- d. Submit samples of major screens available, or provide web link access to a demonstration module.

- e. How is an individual security sign-on assigned, and who maintains the security module? How many levels of security are available?

- f. [Optional] With regard to controlled disbursements:

– What is the cutoff time for disbursements?

– What Federal Reserve location do these accounts clear through?

– How do we have access to this information?

3. Deposit Services

Standard commercial deposit services for all accounts.

The District expects all deposited checks to clear based on your current published availability schedule, but please note any options for expedited availability in your bid. For all cleared deposits you receive by your established deadline, you must process them for same-day ledger credit. If you fail to credit our accounts in a timely fashion, you must pay interest to us at the then-current effective federal funds rate.

a. What is your daily cutoff time to ensure same-day ledger credit?

b. Describe how and when you send credit and debit advices to us.

c. What type of deposit bags do you use or require? Are these available from you?

d. In what city does item processing occur?

Remote Deposit

The District is interested in establishing (or using) remote check deposit for a few high-volume locations during the contract period. These deposits include both consumer and commercial checks.

e. What are your current capabilities in remote check deposit? Describe how checks are processed and cleared. Please state the cutoff time for same-day ledger credit.

- f. Give two comparable references with contact information.

- g. Do you produce a daily balancing report? Provide a sample.

- h. What scanner equipment is required to operate the system? Is this equipment available through your depository bank for purchase or lease? Please list the equipment required along with its cost.

4. Standard Disbursing Services

The District is interested in standard disbursing services for designated accounts.

- a. Do you image all paid checks, deposit items, and deposit slips?

- b. Are check and deposit images available online? When? Do you provide a monthly compact disc (CD)? If not, are reports downloadable?

- c. How long do you maintain check and deposit images online?

- d. Do you pay all our checks without charge upon presentation?

5. Positive Pay

The District is interested in positive pay services if available at the bank for designated accounts on which checks are written. The positive pay process should be fully automated and web based. We will transmit check information electronically to you on each check run and as we create checks manually.

- a. Describe the data transmission and transfer requirements for automated and manual checks.

- b. Is input available online for manual checks? If it is not available online, how do we transmit information on individual manual checks to you?

- c. How can we change or delete check records, if necessary?

- d. How do you notify us of a positive pay exception?

- e. When do you report exception information to us? When is the deadline for our exception elections? Are images of exceptions available?

- f. Are all checks, including those received by the tellers and vault, verified against the positive pay file before processing? How often do you update teller information?

- g. Do you offer payee positive pay?

- h. Please provide a copy of your file layout format.

6. Account Reconciliation

The District anticipates using partial or full reconciliation services on all accounts in concert with positive pay, depending on cost effectiveness.

- a. Describe the partial and full reconciliation processes.

- b. With what format(s) does your system interface? What record formats are required? *[Alternatively, the district can specify its interface format for the depository to determine compatibility.]* How do you send reconciled data to us? When?

- c. Please provide references of customers who use the XX ledger system?

- d. Specify all reporting alternatives.

- e. Are reports available online? How long are reports maintained online? Provide a sample copy of reports.

7. Funds Transfer and Wire Services

Incoming wire transfers must receive immediate same-day collected credit. Wire initiation should be available online. We require that wires be released the same business day if information is provided by the established deadline.

- a. Describe the process of online wire initiation. What backup process is available for the online process in case the system is unavailable?

- b. Is any paper transaction required for transfers or wires as follow-up?

- c. How and when will you notify us of incoming wires? Online? Email?

- d. Is future dating available for both repetitive and non-repetitive wires and transfers? How far in advance?

- e. What is the deadline for initiation:
– by telephone? _____
– online? _____

- f. Are templates and template storage available?

8. Optical Imaging

The District desires optical images that are downloadable or on CD on all accounts.

- a. What items and reports are available online (checks, statements, deposit slips, deposited items, etc.)? How long are each available online?

- b. What items are captured on the monthly CD, if provided?

- c. When do you make the monthly CD or imaged reports available?

- d. When and for how long are statements and account analyses available online?

9. Automated Clearinghouse (ACH) Services

The District requires ACH transactions for payable and receivable transactions. We require a pre-notification (pre-note) on all new transactions.

- a. Describe the transmission alternatives for individual ACH transactions. Can we initiate individual ACH transactions online?

- b. What filters and blocks are available on our accounts for ACH transactions?

c. Are ACH addenda shown in their entirety online and in reports?

d. What is your policy on pre-notification? Is the pre-note charged as a standard ACH transaction?

e. What is the deadline for transmission (hour and day) for a payroll to credit employee accounts on a Friday?

f. Is ACH positive pay available?

g. Does ACH debit the account on day of initiation or settlement?

10. Safekeeping Services

The District may require you or another eligible offeror to provide book-entry safekeeping services for any securities we own. We will make all our investments and transmit instructions for clearing and safekeeping to you in writing or electronically.

All securities must be cleared on a **delivery versus payment (DVP)** basis. Ownership must be documented by original clearing confirmations, and safekeeping of receipts must be provided within one business day of the transaction. Funds for investments must be drawn from our designated demand deposit account. All principal and interest payments, coupon payments, and maturities must receive automated same day collected credit on our designated account without requiring any additional action by us.

If you use a correspondent bank for safekeeping our securities, the transactions must be handled through your systems and must not require additional interaction by us with the correspondent bank. No delay in transactions, wires, or flow of funds is acceptable under a correspondent relationship.

- a. Are you a member of either the Federal Reserve or a Federal Home Loan Bank? If not, name the correspondent depository you would use for clearing and safekeeping. Describe any safekeeping arrangement proposed with a correspondent depository including processing requirements by us.

- b. Are security transactions available online for either originating or monitoring?

- c. What is the deadline for settlement instructions on a cash (same-day) settlement? Would we incur any charge for late instructions?

The District may choose to purchase time deposits from you, but all time deposits will be competitively bid at the time of purchase.

11. Collateral Requirements

All the requirements, including those beyond the Public Funds Collateral Act, as stated below. The bid must state that you agree to the following terms and conditions:

- All collateral pledged to us must be held by a custodian or permitted institution as specified by the Texas Government Code, Chapter 2257, Public Funds Collateral Act. *[Alternatively, the district may specify any limitations on its preferred custodial arrangement.]*
- We, you, and the safekeeping bank must execute a triparty safekeeping agreement for custody of pledged securities in full compliance with the FIRREA requiring a depository resolution. (Or completion of Circular 7 if a Federal Reserve bank is acting as custodian. Even if a Federal Reserve bank is used, you and we must still execute a depository agreement.)
- All time and demand deposits above FDIC coverage must be collateralized at a minimum of 102 percent of principal plus accrued interest at all times (110 percent on mortgage-backed securities).
- You are contractually liable for continuously monitoring and maintaining collateral at our required margin levels.
- The custodian must provide evidence of pledged collateral by sending original safekeeping receipts or a report directly to us within one business day of receipt.
- We must receive a monthly report of collateral pledged including description, par, market value, and cusip, at a minimum.
- We may grant substitution rights if you obtain our prior approval and if substituting securities are received before previously pledged securities are removed from safekeeping.

Authorized collateral includes only approved securities as specified by the Texas Government Code, Chapter 2257, Public Funds Collateral Act and noted above.

- a. Does the Depository propose any collateral charges? If so, under what conditions are they charged, and how is the charge applied?

- b. What is Depository's deadline for requesting collateral in excess of existing requirements?

12. Account Analysis

Monthly account analysis reports should be provided for each account and on a consolidated account basis.

- a. When is the account analysis available each month?

- b. Is the account analysis available online? Is it imaged monthly on electronic media?

- c. Are paper statements also sent to us? If so, when?

- d. How long will it take you to correct any billing errors on the account analysis?

13. Monthly Statements

The Depository must provide monthly account statements on all accounts with complete supporting documentation.

- a. State when monthly statements will be available each month online and on paper.

- b. Is the monthly statement available online? If so, when and for how long? Are the statements imaged and/or put on electronic media monthly?

- c. If imaged, are paper statements also sent to us? If so, when?

14. Overdrafts

- a. Are all accounts aggregated for overdraft calculation purposes?

- b. State the rate basis for intraday and interday overdrafts.

- c. What is the policy for daylight overdrafts?

15. Stop Payments

We desire an automated stop payment process.

- a. What are the time period options available for stop payments?

- b. What are the options for extended stop payment periods? How are they extended?

- c. What is the cutoff hour for same-day action on stop payments?

- d. Can we initiate stop payment orders online? If so, do you require any paper follow-up document?

- e. What information on current and expiring stop payments is available online?

16. Customer Service

Does the Depository offer customer services in languages other than English? What language is offered?

17. Service Enhancements

Based on the information provided in the RFP and your firm's knowledge of the public sector, please describe any services or technological enhancements, not previously mentioned, that should be considered for further improving the effectiveness of the District's treasury management operations.

OPTIONAL SERVICES

1. NSF Checks Represented as ACH (RCK) – NOT APPLICABLE

The District may want the option of the second presentment to be made by ACH to targeted dates for maximum collection potential.

- a. Is the Depository currently using ACH for collection of NSF checks? How long have you been providing this service? Provide two comparable references with contact information.

- b. How are the NSF and the later ACH transactions matched and reconciled? Does your system cross-reference the two transactions in any way?

- c. Is the NSF information, image, or occurrence available online? When and how? For how long is it available online?

- d. Can the District specify any target pay day(s)?

2. Merchant Services.

The District is interested in possible accepting credit card payments for various activities. The service should include daily capture, transmission and authorization of payments at point-of-sale and on the web. Reporting would be required by location.

The District can and does comply with PCI Standards.

- a. Does the Depository currently offer merchant card processing services? How long has this service been available? What interface format(s) does your system supply?

- b. How many institutions and end customers do you have?

- c. Describe the fee components of a merchant card processing relationship. Provide a list of all the fees to us. State the association fees, the discount rates, and your fee per transaction.

- d. Does the Depository have software that allows online payments to us through your portal?

- e. Describe the reporting functions and data availability.

- f. Describe billing options.

- g. Describe the authorization method or process used. How are incorrect authorizations reversed?

- h. Describe your debit card processing capabilities. Do you distinguish between debit and credit cards on your bank identification number (BIN)? Can you program a debit card to the lowest cost network?

- i. Describe your transmission process. Describe the monitoring and notification process if transmissions fail.

- j. Is data imaging available online? What is available online? When? For how long?

k. Describe the dispute resolution process.

l. Describe your security measures for Internet transactions and unauthorized use.

3. Payroll Cards or Debit Cards

The District is exploring the use of stored-value cards (payroll cards or debit cards) as a payroll option for employees at a minimum. Cardholders should be able to use the cards as debit cards for purchases at point of sale as well as for cash withdrawals at financial institutions and automated teller machines.

The purchasing ability of the cards must be limited to the stored value of the card. We may choose not to pay for access fees for the employees issued the stored-value cards.

We will be responsible for any marketing of the program and have total discretion on the distribution of the cards. We will enroll the employees. You must provide cardholders with all processing and transaction information and reports. We expect the following services from you, at a minimum:

- embossing, encoding, and distributing standard cards as directed by the District
- providing paper and electronic statements to cardholders
- administering accounts, including maintenance of accounts, application of funds, authorization of transactions, and related tracking
- customer service functions

a. Do you currently provide this service? If so, how long has it been available?

b. How many institutions and end customers use the service? Provide three comparable references for the service.

- c. Which program (authorization marks) does your program use? (Visa, MasterCard, etc.)

- d. Describe the enrollment process. Is enrollment batched and web-based?

- e. Describe the manner by which funds will be made available to the cardholders.

- f. What are the inactivity levels for the program? Do these generate additional fees? Describe any other potential fees.

- g. Are all funding transmissions by standard ACH? Describe the data transmission requirements and deadlines.

4. Purchasing Cards – NOT APPLICABLE

The District may consider a purchasing card program during the contract period. Cards would be assigned to our employees for defined use.

- a. What card platforms do you support (MasterCard, Visa)? Do you use a third-party processor?

- b. What, if any, information is available online? When? Describe data download and integration capabilities. Describe reporting capabilities.

- c. What client support is available? How is it provided?

- d. Describe the diverse parameters and restrictions available for the card control. How many access levels are available?

- e. Discuss settlement and corporate liability terms. Include information on your support for the program and your experience, settlement terms on payment, security procedures, and license requirements. How will we receive billing?

- f. Describe how cards are issued, deleted, or replaced. How do you handle lost or stolen cards?

- g. Provide three comparable references for the service.

6. Company Bank Program

The District is interested in giving its employees the opportunity for enhanced, personal banking services.

- a. Does the Depository have a banking program available for District employees?

- b. List services provided under this program with applicable discounts or fees to the District or employee.

- c. Is availability of the program based on use of direct deposit or District employment?

List of schedules/attachments provided by District:

Copy of District audited financial statements click below:

https://www.ecisd.us/apps/pages/index.jsp?uREC_ID=1309653&type=d&pREC_ID=1529247

ATTACHMENTS:

Attachment A – Volumes for Pricing Transactions & Service Fees

Attachment B – District's Current Account Structure

Attachment C – District Investment Policy

CDA (LEGAL)

[https://pol.tasb.org/Policy/Download/635?filename=CDA\(LEGAL\).html&title=OTHER%20REVENUES&subtitle=INVESTMENTS](https://pol.tasb.org/Policy/Download/635?filename=CDA(LEGAL).html&title=OTHER%20REVENUES&subtitle=INVESTMENTS)

CDA (LOCAL)

[https://pol.tasb.org/Policy/Download/635?filename=CDA\(LOCAL\).html&title=OTHER%20REVENUES&subtitle=INVESTMENTS](https://pol.tasb.org/Policy/Download/635?filename=CDA(LOCAL).html&title=OTHER%20REVENUES&subtitle=INVESTMENTS)

Group Summary Analysis from January 2021 - March 2021

Optional Acknowledgements

The Depository confirms that interest earned will not be charged on the account analysis.

If awarded the contract, the Depository will be required to review the then-current District Investment Policy and certify in writing to that review in accordance with the Public Funds Investment Act certifying that the Depository has sufficient controls in place to avoid transactions not authorized by the Policy.

The Depository accepts the investment options and/or collateral conditions as specified in the District's Investment Policy.

By virtue of the proposal submission, the Proposer acknowledges agreement with and acceptance of all provisions of the specifications except as expressly qualified in the proposal.

Firm: _____

Address: _____

City/State/Zip: _____

Phone No: _____

Fax No: _____

Email Address: _____

Typed Name: _____

ATTACHMENT A

ATTACHMENT A

EDINBURG ISD

District-Provided

Historical Information

(to be completed by the district and provided to banks)

Average Ledger Balance				Explanatory Notes, if applicable
Month			Dollars	
May-20			\$23,829,201	
June-20			\$23,714,720	
July-20			\$24,366,521	
August-20			\$25,671,977	
September-20			\$23,264,394	
October-20			\$23,640,323	
November-20			\$24,869,150	
December-20			\$26,557,080	
January-21			\$27,156,547	
February-21			\$26,871,823	
March-21			\$24,476,499	
April-21			\$24,688,371	

Average Collected Balance				Explanatory Notes, if applicable
Month			Dollars	
May-20			\$23,825,370	
June-20			\$23,712,318	
July-20			\$24,364,936	
August-20			\$25,669,986	
September-20			\$23,260,064	
October-20			\$23,626,660	
November-20			\$24,869,150	
December-20			\$26,555,100	
January-21			\$27,153,048	
February-21			\$26,827,007	
March-21			\$24,472,469	
April-21			\$24,686,324	

Service		Unit Basis	Vol	BANK NAME cost	total	Explanatory Notes, if applicable
1	Monthly Account Maintenance Fees					
	Master Account Maintenance Fee	Per account			0	
	ZBA Accounts Maintenance Fee	Per account			0	
	Money Market Account Maintenance Fee	Per account			0	
	Interest Bearing Accounts Maintenance Fee	Per account			0	
	Non-interest Bearing Account Maint. Fee	Per account			0	
	FDIC Assessment	Per account			0	
	Negative Collected Balance Fee	Per account			0	
2	Sweep Account Fees					
	Monthly Maintenance (Base) Fee*	Per month			0	
	Master Account	Per account			0	
	Swept Accounts	Per account			0	
	Sweep Reporting	Per account			0	
3	On-Line Reporting					
	Set up fee	One Time			0	
	One Time Software Fee Required	One Time			0	
	Monthly Maintenance (Base) Fee*	Monthly			0	
	Cost per account	Per account/overall			0	
	Cost per additional accounts	Per account/overall			0	
	Balance Reporting Module	Per account/overall			0	
	Additional Accounts	Per account/overall			0	
	Daily Balance Reporting	Per account/overall			0	
	Transactions	Per item			0	
	Detail Daily Reporting	Per account/overall			0	
	Previous day Reporting				0	
	Intra-day Reporting	Per item			0	
	ACH Module	Per account/overall			0	
	EDI Reporting Module	Per account/overall			0	
	Reconciliation Module	Per account/overall			0	
	Stop Pay Module	Per account/overall			0	
	Sweep Module	Per account/overall			0	
	Wire Transfer Module	Per account/overall			0	
	Addenda	Per item			0	
	Internal Transfer Module	Per account/overall			0	
	Detail item fee (all modules)	Per item			0	
	Addenda Received	Per item			0	
4	Deposits - Include and list branch fees if different					
	Deposit	Per item			0	
	Electronic Credits Posted **				0	
	On-us Deposits	Per item			0	
	Local City Clearing	Per item			0	
	Local RPC	Per item			0	
	11th District City	Per item			0	
	11th District RCPC	Per item			0	
	In District Country	Per item			0	
	Cash Deposits - Coin Rolls	Per item			0	
	Currency Straps	Per item			0	

Service		Unit Basis	Vol	BANK NAME cost	BANK NAME total	Explanatory Notes, if applicable
	National FRB	Per item			0	
	Commercial Check Cashing	Per item			0	
	Debits Posted	Per item			0	
	Deposit Corrections	Per item			0	
	Encoding Charge	Per item			0	
	Night Deposit charge	Per item			0	
	Rejected Items	Per item			0	
	Return Items	Per item			0	
	Advice	Per item			0	
	NSF Paid	Per item			0	
	Immediate Verification	Per item			0	
5 Checks Paid						
	Checks and Other Debits	Per item			0	
	Special Signature Requirement	Per account			0	
	Special Signature Items	Per item			0	
	Payroll Cards				0	
	Card origination				0	
	Credits				0	
	Notification				0	
	Transmission				0	
	Corrections				0	
6 ACH Processing						
	Set Up Fees	One time			0	
	Monthly Maintenance (Base) Fee*	Per Month			0	
	Origination of file	Per file			0	
	Entries	Per item			0	
	Debits two day	Per item			0	
	Credits two day	Per item			0	
	ACH Return Items	Per item			0	
	ACH Items - On-us	Per item			0	
	Out of District	Per item			0	
	Deletions or Reversal Charges	Per item			0	
	Transmission - on disk or tape	Per file			0	
	- via transmission	Per file			0	
	Notification	Per item/file			0	
7 Returned Items						
	Reclear	Per item			0	
	Buybacks	Per item			0	
	Telephone notification	Per item			0	
	Alternative Address	Per item			0	
8 Positive Pay						
	Monthly Maintenance (Base) Fee*	Per month			0	
	Per item charge	Per item			0	
	Notification Charges	Per item			0	
	Reporting	Per month			0	
	Image	Per item			0	
	CD Image - Item	Per item			0	

Service		Unit Basis	Vol	BANK NAME cost	BANK NAME total	Explanatory Notes, if applicable
	Transmission	Per item			0	
9	Reconciliation					
	Monthly Maintenance (Base) Fee*	Per Month			0	
	Monthly Sort & List Maintenance	Per month			0	
	Serial Sort and List	Per item			0	
	Partial Recon Monthly Maintenance				0	
	Partial Recon without positive pay	Per item			0	
	Partial Recon with positive pay	Per item			0	
	Full Recon Monthly Maintenance				0	
	Full Recon without positive pay	Per item			0	
	Full Recon with positive pay	Per item			0	
	Deposit Reconciliation - Partial	Per item			0	
	Transmissions	Per			0	
	Credits received	Per item			0	
	Debits received	Per item			0	
	Addenda	Per Item			0	
10	Safekeeping					
	Monthly Maintenance (Base) Fee*				0	
	Asset Maintenance	Per item			0	
	Clearing Fees				0	
	FRB	Per item			0	
	Safekeeping Fees				0	
	FRB	Per item			0	
	Income Collection to DDA				0	
	Coupons	Per item			0	
	Maturities	Per item			0	
11	Stop Pays					
	Monthly Maintenance (Base) Fee*	Per item			0	
	Automated	Per item			0	
	Manual	Per item			0	
	Confirmations	Per item			0	
	Renewals	Per item			0	
12	Wire Transfers					
	Monthly Maintenance*	Per month			0	
	Incoming - domestic	Per item			0	
	Outgoing - repetitive - phone	Per item			0	
	- repetitive - automated	Per item			0	
	- non-repetitive - phone	Per item			0	
	- non-repetitive - automated	Per item			0	
	Internal transfers	Per item			0	
	Phone or Fax Advice	Per item			0	
	Access Charges				0	
13	Inter-Account Transfers					
	Transfer with PC	Per item			0	
	Transfer with telephone	Per item			0	

Service		Unit Basis	Vol	BANK NAME cost	BANK NAME total	Explanatory Notes, if applicable
14	Overdraft Charges	Charge or cap			0	
15	Optical Imaging					
	Software and Setup	One time			0	
	Monthly Maintenance (Base) Fee*	Per month			0	
	Per item Fee	Per item			0	
	CD Charges	First CD			0	
	Additional CD	Additional CDs			0	
16	Vault Services					
	Vault Deposit	Per item			0	
	Coin	Per item			0	
	Mixed	Per item			0	
	Locked bag	Per item			0	
	Strapped	Per item			0	
	Change order	Per item			0	
	Drop bag processing	Per item			0	
17	Lockbox					
	Monthly Maintenance	Per account			0	
	Processing	Per item			0	
	Transmission	Per item			0	
	Special Handling	Per item			0	
18	Collateral Restriction Fees, Excess Restriction Fees, Security Pledging & Releasing					
	Collateral Restriction Fees	(note basis)				
	Excess Collateral Fees	(note basis)			0	
	Security Pledging and Releasing	(note basis)			0	
19	Bank Supplies					
	Bank Bags	Per item			0	
	Deposit Slips	Per item			0	
	Extra Statement	Per item			0	
	Photocopies	Per item			0	
	Cashier Checks	Per item			0	
	Check Printing	Per item			0	

ATTACHMENT B

ATTACHMENT B
EDINBURG ISD'S CURRENT ACCOUNT STRUCTURE

The District presently maintains accounts as listed below. The District reserves the right to open additional accounts or to close accounts during the course of the depository contract.

<u>Type of Account</u>	<u>Number of Accounts</u>	<u>Interest Bearing/ Non-Interest Bearing</u>
General Operating	1	IB checking
Food Service	1	NIB
Payroll	1	NIB
Finance	1	NIB
Special Revenue	1	NIB
Campus Activity	1	NIB
Interest & Sinking	1	NIB
Construction	2	NIB
Internal Service	5	NIB
Student Activity	12	NIB
Payroll Escrow	1	NIB
Flexible Spending	1	NIB

ATTACHMENT B
EDINBURG ISD'S CURRENT ACCOUNT STRUCTURE

VOLUMES

<u>Type of Account</u>	<u>Average Number of Items</u>	<u>Average \$ Amount of Items</u>
Property Taxes		
Deposits	18 – 25 /month daily	
Payroll		
Monthly checks	40 except December 4040	
Monthly direct deposit	4,000	
Semi-monthly checks	10 except December 910	
Semi-monthly direct deposit	900	
Weekly checks	0	
Weekly direct deposit	0	
Monthly payroll		\$14,000,000
Accounts Payable		
Monthly checks/payments	1,000	\$6,500,000
Food Service		
Daily deposits	40	\$45,000
Deposits		
Daily deposits	40	
Student Activity (Number of accounts)		
High School	4	
Middle School (deposit only)	7	
Other	1	

ACCOUNT STRUCTURE

<u>Type of Account</u>	<u>Number of Accounts</u>	<u>Description of Accounts</u>
Controlled Disbursement	2	Payroll, Accounts Payable
Depository Plus Accounts	12	High School & Middle School Activity Funds
Positive Pay	2	Payroll, Accounts Payable
Food Service	1	Depository Account – individually identified by campus
Checking	10	1 Operating; 1 Debt Service; 1 Special Revenue; 1 District Activity; 2 Construction; 5 Internal Service; 2 Custodial

GROUP SUMMARY ANALYSIS

JANUARY 2021 – MARCH 2021

JANUARY 2021

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GROUP SUMMARY ANALYSIS

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL
DISTRICT GENERAL FUND
411 N 8TH AVENUE
EDINBURG TX 78541



OFFICER: David Penoli
PHONE NO: (956) 984-2866
BRANCH 35

DATE PREPARED 1/28/21
DAYS IN STATEMENT CYCLE 31
EDINBURG CISD AA PLAN

AVERAGE DAILY LEDGER BALANCE	27,156,547.80
LESS AVERAGE DAILY FLOAT	3,499.39
AVERAGE DAILY COLLECTED BALANCE	27,153,048.41
AVERAGE COLLECTED NEGATIVE BALANCE	.00
AVERAGE COLLECTED POSITIVE BALANCE	27,153,048.41
LESS REQUIRED RESERVES	2,715,304.69
BALANCES AVAILABLE FOR OTHER SERVICES	24,437,743.72

EARNINGS ON	\$24,437,743.72	5,188.71
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	.00
NET EARNINGS CREDIT		5,188.71

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
MAINTENANCE FEE	29			1,365,806.45
REGULATORY FEE				7,603,114.84
ON US ITEMS DEPOSITED	8			4,521.29
FOREIGN ITEMS (5)	72			40,691.61
LOOSE COIN	54			235.48
LOOSE CURRENCY	3385			7,912.26
DEPOSITORY BAG HANDLING	5			70,645.16
ACH FILE	6			282,580.65
ACH MONTHLY MAINTENANCE	1			94,193.55
STATEMENT ON CD	1			117,741.94
ACH RETURNS	2			28,258.06
ACH PER ITEM CREDIT/DEBIT	7400			3,485,161.29
DEBITS	1082			611,504.52
CREDITS	139			78,557.42
WIRE TRANSFER INCOMING	10			470,967.74
STOP PAYMENT WEB BASED	2			47,002.58
POSITIVE PAY FILE	15			353,225.81
POSITIVE PAY ITEM	51			16,813.55
OFFICE BANKER/RDC FEE	28			4,615,483.87
RDC ON-US ITEMS DEPOSITED	1			470.97
RDC LOCAL ITEMS	2			941.94

JANUARY 2021

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GROUP SUMMARY ANALYSIS

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL
DISTRICT GENERAL FUND
411 N 8TH AVENUE
EDINBURG TX 78541

OFFICER: David Penoli
PHONE NO: (956) 984-2866
BRANCH 35

DATE PREPARED 1/28/21
DAYS IN STATEMENT CYCLE 31
EDINBURG CISD AA PLAN

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LESS AVERAGE DAILY FLOAT	3,499.39
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AVERAGE COLLECTED NEGATIVE BALANCE	.00
AVERAGE COLLECTED POSITIVE BALANCE	27,153,048.41
LESS REQUIRED RESERVES	2,715,304.69
BALANCES AVAILABLE FOR OTHER SERVICES	24,437,743.72

EARNINGS ON	\$24,437,743.72	
		5,188.71
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	.00
NET EARNINGS CREDIT		5,188.71

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
RDC FOREIGN ITEMS	3			1,412.90

TOTAL SERVICES AND REQUIRED BALANCES	4,097.36	19,297,243.88
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CURRENT MONTH NET EXCESS	1,091.35
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CURRENT NET PROFIT	1,091.35
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ACCOUNTS INCLUDED:

71016635	71016643	71016651	71016678
71016686	71016694	71016708	71016716
71016724	71016732	71016759	71016767
71016775	71016783	71016791	71016805
71016813	71016821	71016848	71016856
71016864	71016872	71016899	71016902
71016929	71016937	71016945	71017445
1035016839			

JANUARY 2021

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GROUP SUMMARY ANALYSIS

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL
 DISTRICT GENERAL FUND
 411 N 8TH AVENUE
 EDINBURG TX 78541

OFFICER: David Penoli
 PHONE NO: (956) 984-2866
 BRANCH 35

DATE PREPARED 1/28/21
 DAYS IN STATEMENT CYCLE 31
 EDINBURG CISD AA PLAN

AVERAGE DAILY LEDGER BALANCE	27,156,547.80
LESS AVERAGE DAILY FLOAT	3,499.39
AVERAGE DAILY COLLECTED BALANCE	27,153,048.41
AVERAGE COLLECTED NEGATIVE BALANCE	.00
AVERAGE COLLECTED POSITIVE BALANCE	27,153,048.41
LESS REQUIRED RESERVES	2,715,304.69
BALANCES AVAILABLE FOR OTHER SERVICES	24,437,743.72

EARNINGS ON	\$24,437,743.72	
		5,188.71
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	.00
NET EARNINGS CREDIT		5,188.71

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
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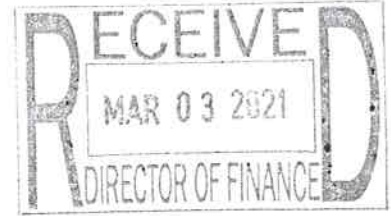
FEBRUARY 2021

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GROUP SUMMARY ANALYSIS

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL
DISTRICT GENERAL FUND
411 N 8TH AVENUE
EDINBURG TX 78541



OFFICER: David Penoli
PHONE NO: (956) 984-2866
BRANCH 35

DATE PREPARED 2/26/21
DAYS IN STATEMENT CYCLE 31
EDINBURG CISD AA PLAN

AVERAGE DAILY LEDGER BALANCE	26,871,823.49
LESS AVERAGE DAILY FLOAT	44,815.99
AVERAGE DAILY COLLECTED BALANCE	26,827,007.50
AVERAGE COLLECTED NEGATIVE BALANCE	.00
AVERAGE COLLECTED POSITIVE BALANCE	26,827,007.50
LESS REQUIRED RESERVES	2,682,700.62
BALANCES AVAILABLE FOR OTHER SERVICES	24,144,306.88

EARNINGS ON	\$24,144,306.88	
		5,126.39
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	.00
NET EARNINGS CREDIT		5,126.39

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
MAINTENANCE FEE	29			1,365,806.45
REGULATORY FEE				7,523,380.00
ON US ITEMS DEPOSITED	15			8,477.42
FOREIGN ITEMS (5)	139			78,557.42
LOOSE COIN	106			423.87
LOOSE CURRENCY	7474			17,378.71
DEPOSITORY BAG HANDLING	6			84,774.19
ACH FILE	16			753,548.39
ACH MONTHLY MAINTENANCE	1			94,193.55
STATEMENT ON CD	1			117,741.94
ACH RETURNS	7			98,903.23
ACH PER ITEM CREDIT/DEBIT	7908			3,724,412.90
DEBITS	1194			674,802.58
CREDITS	183			103,424.52
WIRE TRANSFER INCOMING	7			329,677.42
NETTELLER WIRES	5			117,741.94
STOP PAYMENT WEB BASED	3			70,503.87
POSITIVE PAY FILE	20			470,967.74
POSITIVE PAY ITEM	1167			384,733.55
OFFICE BANKER/RDC FEE	28			4,615,483.87
RDC LOCAL ITEMS	2			941.94

FEBRUARY 2021

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GROUP SUMMARY ANALYSIS

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL
 DISTRICT GENERAL FUND
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 EDINBURG TX 78541

OFFICER: David Penoli
 PHONE NO: (956) 984-2866
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DATE PREPARED 2/26/21
 DAYS IN STATEMENT CYCLE 31
 EDINBURG CISD AA PLAN

AVERAGE DAILY LEDGER BALANCE	26,871,823.49
LESS AVERAGE DAILY FLOAT	44,815.99
AVERAGE DAILY COLLECTED BALANCE	26,827,007.50
AVERAGE COLLECTED NEGATIVE BALANCE	.00
AVERAGE COLLECTED POSITIVE BALANCE	26,827,007.50
LESS REQUIRED RESERVES	2,682,700.62
BALANCES AVAILABLE FOR OTHER SERVICES	24,144,306.88

EARNINGS ON	\$24,144,306.88	
		5,126.39
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	.00
NET EARNINGS CREDIT		5,126.39

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
RDC FOREIGN ITEMS	2			941.94

TOTAL SERVICES AND REQUIRED BALANCES	4,381.79	20,636,817.44
CURRENT MONTH NET EXCESS	744.60	
CURRENT NET PROFIT	744.60	

ACCOUNTS INCLUDED:

71016635	71016643	71016651	71016678
71016686	71016694	71016708	71016716
71016724	71016732	71016759	71016767
71016775	71016783	71016791	71016805
71016813	71016821	71016848	71016856
71016864	71016872	71016899	71016902
71016929	71016937	71016945	71017445
1035016839			

FEBRUARY 2021

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GROUP SUMMARY ANALYSIS

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL
 DISTRICT GENERAL FUND
 411 N 8TH AVENUE
 EDINBURG TX 78541

OFFICER: David Penoli
 PHONE NO: (956) 984-2866
 BRANCH 35

DATE PREPARED 2/26/21
 DAYS IN STATEMENT CYCLE 31
 EDINBURG CISD AA PLAN

AVERAGE DAILY LEDGER BALANCE	26,871,823.49
LESS AVERAGE DAILY FLOAT	44,815.99
AVERAGE DAILY COLLECTED BALANCE	26,827,007.50
AVERAGE COLLECTED NEGATIVE BALANCE	.00
AVERAGE COLLECTED POSITIVE BALANCE	26,827,007.50
LESS REQUIRED RESERVES	2,682,700.62
BALANCES AVAILABLE FOR OTHER SERVICES	24,144,306.88

EARNINGS ON	\$24,144,306.88	
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	5,126.39
NET EARNINGS CREDIT		5,126.39

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
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MARCH 2021

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GROUP SUMMARY ANALYSIS

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL
DISTRICT GENERAL FUND
411 N 8TH AVENUE
EDINBURG TX 78541



OFFICER: David Penoli
PHONE NO: (956) 984-2866
BRANCH 35

DATE PREPARED 3/31/21
DAYS IN STATEMENT CYCLE 28
EDINBURG CISD AA PLAN

AVERAGE DAILY LEDGER BALANCE	24,476,499.06
LESS AVERAGE DAILY FLOAT	4,029.67
AVERAGE DAILY COLLECTED BALANCE	24,472,469.39
AVERAGE COLLECTED NEGATIVE BALANCE	.00
AVERAGE COLLECTED POSITIVE BALANCE	24,472,469.39
LESS REQUIRED RESERVES	2,447,246.82
BALANCES AVAILABLE FOR OTHER SERVICES	22,025,222.57

EARNINGS ON	\$22,025,222.57	
		4,223.88
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	.00
NET EARNINGS CREDIT		4,223.88

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
MAINTENANCE FEE	29			1,512,142.86
REGULATORY FEE				6,852,718.57
ON US ITEMS DEPOSITED	15			9,385.71
FOREIGN ITEMS (5)	130			81,342.86
LOOSE COIN	1650			8,447.14
LOOSE CURRENCY	16757			43,539.29
DEPOSITORY BAG HANDLING	2			31,285.71
ACH FILE	12			625,714.29
ACH MONTHLY MAINTENANCE	1			104,285.71
STATEMENT ON CD	1			130,357.14
ACH RETURNS	3			46,928.57
ACH PER ITEM CREDIT/DEBIT	7662			3,995,185.71
DEBITS	1294			809,674.29
CREDITS	662			414,222.86
WIRE TRANSFER INCOMING	6			312,857.14
NETTELLER WIRES	1			26,071.43
STOP PAYMENT WEB BASED	5			130,096.43
POSITIVE PAY FILE	13			338,928.57
POSITIVE PAY ITEM	31			11,315.00
OFFICE BANKER/RDC FEE	28			5,110,000.00
RDC LOCAL ITEMS	2			1,042.86

MARCH 2021

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AVERAGE DAILY COLLECTED BALANCE	24,472,469.39
AVERAGE COLLECTED NEGATIVE BALANCE	.00
AVERAGE COLLECTED POSITIVE BALANCE	24,472,469.39
LESS REQUIRED RESERVES	2,447,246.82
BALANCES AVAILABLE FOR OTHER SERVICES	22,025,222.57

EARNINGS ON	\$22,025,222.57	
		4,223.88
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	.00
NET EARNINGS CREDIT		4,223.88

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
RDC FOREIGN ITEMS	3			1,564.29

TOTAL SERVICES AND REQUIRED BALANCES	3,950.13	20,597,106.43
CURRENT MONTH NET EXCESS	273.75	
CURRENT NET PROFIT	273.75	

ACCOUNTS INCLUDED:

71016635	71016643	71016651	71016678
71016686	71016694	71016708	71016716
71016724	71016732	71016759	71016767
71016775	71016783	71016791	71016805
71016813	71016821	71016848	71016856
71016864	71016872	71016899	71016902
71016929	71016937	71016945	71017445
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MARCH 2021

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GROUP SUMMARY ANALYSIS

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LESS AVERAGE DAILY FLOAT	4,029.67
AVERAGE DAILY COLLECTED BALANCE	24,472,469.39
AVERAGE COLLECTED NEGATIVE BALANCE	.00
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BALANCES AVAILABLE FOR OTHER SERVICES	22,025,222.57

EARNINGS ON	\$22,025,222.57	
		4,223.88
NEGATIVE BALANCE SERVICE CHARGE ON	\$.00	.00
NET EARNINGS CREDIT		4,223.88

SERVICE	ACTIVITY	UNIT PRICE	ACTIVITY CHARGE	REQUIRED BALANCES
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